

**CROSS VILLAGE TOWNSHIP
EMMET COUNTY, MICHIGAN**

Financial Statements
For the Year Ended
March 31, 2008

Prepared By:

Richard E. Mahlmeister, C.P.A., P.C.
580 South Nicolet, P.O.Box 996
Mackinaw City, MI 49701

Auditing Procedures Report V1.04

[Reset Form](#)[Email](#)

Issued under Public Act 2 of 1968, as amended .

| | | | | | | | |
|---------------------------|------------------------|------------------------------|--------------|---------------------------|----------|----------|----------|
| Unit Name | Cross Village Township | County | EMMET | Type | TOWNSHIP | MuniCode | 24-1-050 |
| Opinion Date-Use Calendar | Aug 19, 2008 | Audit Submitted-Use Calendar | Aug 22, 2008 | Fiscal Year-Use Drop List | 2008 | | |

If a local unit of government (authorities & commissions included) is operating within the boundaries of the audited entity and is NOT included in this or any other audit report, nor do they obtain a stand-alone audit, enclose the name(s), address(es), and a description(s) of the authority and/or commission.

Place a check next to each "Yes" or non-applicable question below. Questions left unmarked should be those you wish to answer "No".

| | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | 1. Are all required component units/funds/agencies of the local unit included in the financial statements and/or disclosed in the reporting entity notes to the financial statements? |
| <input checked="" type="checkbox"/> | 2. Does the local unit have a positive fund balance in all of its unreserved fund balances/unrestricted net assets? |
| <input checked="" type="checkbox"/> | 3. Were the local unit's actual expenditures within the amounts authorized in the budget? |
| <input checked="" type="checkbox"/> | 4. Is this unit in compliance with the Uniform Chart of Accounts issued by the Department of Treasury? |
| <input checked="" type="checkbox"/> | 5. Did the local unit adopt a budget for all required funds? |
| <input checked="" type="checkbox"/> | 6. Was a public hearing on the budget held in accordance with State statute? |
| <input checked="" type="checkbox"/> | 7. Is the local unit in compliance with the Revised Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, and other guidance as issued by the Local Audit and Finance Division? |
| <input checked="" type="checkbox"/> | 8. Has the local unit distributed tax revenues, that were collected for another taxing unit, timely as required by the general property tax act? |
| <input checked="" type="checkbox"/> | 9. Do all deposits/investments comply with statutory requirements including the adoption of an investment policy? |
| <input checked="" type="checkbox"/> | 10. Is the local unit free of illegal or unauthorized expenditures that came to your attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin.) |
| <input checked="" type="checkbox"/> | 11. Is the unit free of any indications of fraud or illegal acts that came to your attention during the course of audit that have not been previously communicated to the Local Audit and Finance Division? (If there is such activity, please submit a separate report under separate cover.) |
| <input checked="" type="checkbox"/> | 12. Is the local unit free of repeated reported deficiencies from previous years? |
| <input checked="" type="checkbox"/> | 13. Is the audit opinion unqualified? |
| | 14. If not, what type of opinion is it? <input type="text" value="NA"/> |
| <input checked="" type="checkbox"/> | 15. Has the local unit complied with GASB 34 and other generally accepted accounting principles (GAAP)? |
| <input checked="" type="checkbox"/> | 16. Has the board or council approved all disbursements prior to payment as required by charter or statute? |
| <input checked="" type="checkbox"/> | 17. To your knowledge, were the bank reconciliations that were reviewed performed timely? |
| <input checked="" type="checkbox"/> | 18. Are there reported deficiencies? |
| <input checked="" type="checkbox"/> | 19. If so, was it attached to the audit report? |

| | |
|----------------------------|---------------|
| General Fund Revenue: | \$ 146,445.00 |
| General Fund Expenditure: | \$ 82,316.00 |
| Major Fund Deficit Amount: | \$ 0.00 |

| | |
|--|---------------|
| General Fund Balance: | \$ 238,479.00 |
| Governmental Activities Long-Term Debt (see instructions): | \$ 0.00 |

We affirm that we are certified public accountants (CPA) licensed to practice in Michigan. We further affirm the above responses have been disclosed in the financial statements, including the notes, or in the Management Letter (Reported deviations).

| | | | | | | | | | |
|--------------------|-----------------------------|-----------------------|---------------|--------------------------|---------------|----------|-------|-----------|-------------------|
| CPA (First Name) | Richard | Last Name | Mahlmeister | Ten Digit License Number | 1101017351 | | | | |
| CPA Street Address | P.O. Box 996 | City | Mackinaw City | State | MI | Zip Code | 49701 | Telephone | +1 (231) 436-5223 |
| CPA Firm Name | Richard E. Mahlmeister, CPA | Unit's Street Address | P.O. Box 0182 | City | Cross Village | LU Zip | 49723 | | |

CROSS VILLAGE TOWNSHIP

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INDEPENDENT AUDITOR'S REPORT

August 19, 2008

Township Board
Cross Village Township
Emmet County, Michigan

I have audited the accompanying financial statements of the governmental activities and the major fund of **Cross Village Township, Emmet County, Michigan**, as of and for the year ended March 31, 2008, which collectively comprise **Cross Village Township's** basic financial statements as listed in the table of contents. These financial statements are the responsibility of **Cross Village Township's** management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinions.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of **Cross Village Township, Emmet County, Michigan**, as of March 31, 2008, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages 1 through 5 and 20 through 21, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, I did not audit the information and express no opinion on it.



Richard E. Mahlmeister, C.P.A.
Richard E. Mahlmeister, CPA, PC

CROSS VILLAGE TOWNSHIP

MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the Township's annual financial report presents our discussion and analysis of the Township's financial performance during the fiscal year ended March 31, 2008. Please read it in conjunction with the financial statements, which immediately follow this section.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Township as a whole and present a longer-term view of the Township's finances. Fund financial statements tell how these services were financed in the short-term, as well as what remains for future spending. Fund financial statements also report the Township's operations in more detail than the government-wide financial statements.

FINANCIAL HIGHLIGHTS

Government-Wide Highlights

Net assets at March 31, 2008 totaled \$396,268, representing an increase of \$58,308 from the previous fiscal year.

Governmental Fund Highlights

The governmental fund activity of the Township reported an ending fund balance of \$238,479, which represents an increase of \$64,129 from the previous fiscal year.

Capital Assets and Long-term Debt

Cross Village Township has no debt and capital asset activity is addressed further in a subsequent section of this letter.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts: 1) management's discussion and analysis; 2) the basic financial statements; and 3) required supplementary information. The basic financial statements include two different kinds of statements that present different views of the Township.

The first two statements are government-wide financial statements and provide both long and short-term information about our overall financial status. These statements present governmental activities and/or business-type activities. There were no business-type activities for the fiscal year March 31, 2008.

The remaining statements are fund financial statements, which focus on individual parts of the Township in more detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

CROSS VILLAGE TOWNSHIP

MANAGEMENT'S DISCUSSION AND ANALYSIS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide statements report information about the Township as a whole, using accounting methods used by private companies. The Statement of Net Assets includes all of the Township's assets and liabilities. The Statement of Activities records all of the current year's revenues and expenses, regardless of when received or paid.

The two Government-wide statements report net assets and how they have changed. Net assets are the difference between the Township's assets and liabilities. This is one method to measure our financial health or position.

Over time, increases or decreases in the Township's net assets are an indicator of whether financial position is improving or deteriorating.

To assess the overall health of the Township, you may also consider additional factors such as tax base changes, facility conditions, and personnel changes.

Most of the activities are reported as governmental activities. This would include the operations recorded in the only Township fund, the General Fund.

The comparison of net assets of governmental activities from year to year serves to measure a government's financial position:

Cross Village Township Net Assets March 31,

| | GOVERNMENTAL ACTIVITIES | |
|----------------------------|------------------------------------|------------------|
| Assets: | 2008 | 2007 |
| Current assets | \$238,514 | \$180,226 |
| Capital assets (net) | 157,789 | 163,610 |
| Total assets | <u>396,303</u> | <u>343,836</u> |
| Liabilities: | | |
| Current liabilities | <u>35</u> | <u>5,876</u> |
| Net assets: | | |
| Invested in capital assets | 157,789 | 163,610 |
| Unrestricted | <u>238,479</u> | <u>174,350</u> |
| Total net assets | <u>\$396,268</u> | <u>\$337,960</u> |

CROSS VILLAGE TOWNSHIP

MANAGEMENT'S DISCUSSION AND ANALYSIS

GOVERNMENT-WIDE FINANCIAL STATEMENTS (CONTINUED)

The most significant portion of the Township's Net Assets is the investment in capital assets (e.g. land and improvements, buildings and improvements, and equipment), less any related debt, of which we have none, that is outstanding that the Township used to acquire or construct the asset. The Township has \$238,479 in unrestricted Net Assets. These assets represent resources that are available for appropriation, but are limited by policies regarding their use.

The following table summarizes the results of the changes in Net Assets of the Township:

| Cross Village Township Change in Net Assets March 31, | | |
|--|------------------------------------|------------------|
| | GOVERNMENTAL ACTIVITIES | |
| | 2008 | 2007 |
| Revenues: | | |
| General revenues: | | |
| Property taxes | \$ 118,900 | \$ 88,445 |
| State-shared revenues | 22,390 | 21,542 |
| Interest income | 5,126 | 4,334 |
| Other | 29 | 1,190 |
| Total revenues | <u>146,445</u> | <u>115,511</u> |
| Expenses: | | |
| Legislative | 7,447 | 7,955 |
| General government | 49,512 | 52,598 |
| Public safety | 9,544 | 8,851 |
| Public works | 10,615 | 35,444 |
| Recreation and culture | 5,198 | 5,284 |
| Unallocated depreciation | 5,821 | 5,749 |
| Total expenses | <u>88,137</u> | <u>115,881</u> |
| Net assets: | | |
| Increase (decrease) in net assets | 58,308 | (370) |
| Beginning net assets | 337,960 | 338,330 |
| Ending net assets | <u>\$396,268</u> | <u>\$337,960</u> |

CROSS VILLAGE TOWNSHIP

MANAGEMENT'S DISCUSSION AND ANALYSIS

GOVERNMENT-WIDE FINANCIAL STATEMENTS (CONTINUED)

Governmental Activities

The Township's net assets increased \$58,308 during the fiscal year.

Revenue remained stable from the prior year, with the exception of property taxes which increased \$30,455. This increase is due to the continuing rise of property tax values, and an additional one-half mill levied for operating purposes that the Board has designated for improving streets and roads within the Township.

Overall expenses have remained stable, with the exception of the public works expense which has decreased by \$24,829. This decrease is generally attributable to public works expenditures for road repairs performed in the prior year, not undertaken in the current year.

FUND FINANCIAL STATEMENTS

The fund financial statements provide more detailed information about the Township's funds, focusing on significant (major) funds, not the Township as a whole. Funds are used to account for specific activities or funding sources. Some funds are required by law or bond covenants. They may also be created by the Township Board. Funds are established to account for funding and spending of specific financial resources and to show proper expenditure of those resources.

The Township has only the following type of fund:

Governmental Fund

The Township's activities are included in one fund, classified in the governmental fund category. This fund is presented on the modified accrual basis, which is designed to show short-term financial information. You will note that the differences between The Township's government-wide statements and the fund statements are disclosed in reconciling statements to explain the differences between them. The Township's fund is financed primarily by both property tax revenue and state shared revenues.

Fiduciary Funds

The Township acts as a trustee or fiduciary and is responsible for insuring that the assets of these activities are collected and disbursed to the respective entities to which the funds belong. The Township maintains these funds and is responsible for insuring that the assets of these activities are spent for their intended purpose and at the direction of those individuals/organizations to which the funds belongs. These activities do not appear in the Township's government-wide financial statements since the assets do not belong to the Township. The Township maintains a Tax Collection Fund in this category.

CROSS VILLAGE TOWNSHIP

MANAGEMENT'S DISCUSSION AND ANALYSIS

FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

Governmental Fund Activities

The Township's fund activities remained consistent. The Township continued to provide the same services to its residents: administrative, assessing, elections, township hall maintenance, road maintenance, and tax collection. The General Fund increased its fund balance by \$64,129, bringing the fund balance to \$238,479.

Capital Asset and Debt Administration

Capital Assets

At March 31, 2008, the Township's governmental activities had \$157,789 in net capital assets (land and improvements, buildings and improvements, and equipment). There were no capital assets purchased during the current year.

Long-Term Debt

No new debt was incurred during the year, nor is there any other long-term debt.

BUDGETARY HIGHLIGHTS

Overall there are no significant differences between the original and actual budget. One exception to this is that we amended the budget to accommodate additional public improvement expenditures.

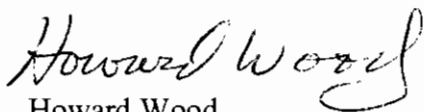
KNOWN FACTORS AFFECTING FUTURE OPERATIONS

The Township expects financial aspects of governing to be generally the same as in the current year. However, one area of continuing potential revenue reduction is in state-shared revenues. These monies come from the State of Michigan and are contingent on various economic and political considerations.

In the near-term, the Township expects financial aspects of governing to be generally the same as they were in the year ended March 31, 2008.

CONTACTING TOWNSHIP MANAGEMENT

This financial report is designed to provide our citizens, creditors, investors, and customers with a general overview of the Township's finances and to demonstrate the Township's accountability for revenues it receives. If you have any questions concerning this report, or need additional information, please contact any township official at 231.242.0182 (Cross Village Township Hall).



Howard Wood
Cross Village Township Supervisor



Gene Reck
Cross Village Township Clerk

Marie Krupa


Cross Village Township Treasurer

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

**CROSS VILLAGE TOWNSHIP
STATEMENT OF NET ASSETS
MARCH 31, 2008**

| ASSETS | GOVERNMENTAL ACTIVITIES |
|--|------------------------------------|
| Cash and cash equivalents | \$198,124 |
| Investments | 27,270 |
| Receivables: | |
| Property taxes | 9,920 |
| Due from fiduciary fund | 41 |
| Due from other governmental units | 3,159 |
| Capital assets (net of accumulated depreciation) | <u>157,789</u> |
| TOTAL ASSETS | <u>396,303</u> |
| LIABILITIES | |
| Accrued payroll taxes payable | <u>35</u> |
| NET ASSETS | |
| Invested in capital assets | 157,789 |
| Unrestricted | <u>238,479</u> |
| TOTAL NET ASSETS | <u><u>\$396,268</u></u> |

The accompanying notes are an integral part of these financial statements.

**CROSS VILLAGE TOWNSHIP
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED MARCH 31, 2008**

| Functions/Programs | Expenses | Program Revenues | |
|-------------------------------|----------|-------------------------|--|
| | | Charges for Services | Operating Grants and Contributions |
| Primary government | | | |
| Governmental activities | | | |
| Legislative | \$7,447 | \$ - | \$ - |
| General government | 49,512 | - | - |
| Public safety | 9,544 | - | - |
| Public works | 10,615 | - | - |
| Recreation and culture | 5,198 | - | - |
| Unallocated depreciation | 5,821 | - | - |
| Total governmental activities | \$88,137 | \$ - | \$ - |
| General Revenues | | | |
| Property taxes | | | |
| State-shared revenues | | | |
| Unrestricted interest income | | | |
| Other | | | |
| Total general revenues | | | |
| Change in net assets | | | |
| Net assets, beginning of year | | | |
| Net assets, end of year | | | |

The accompanying notes are an integral part of these financial statements.

| | | Net (Expense) Revenue and Changes in Net Assets |
|--|------|---|
| | | Governmental Activities |
| Capital Grants and Contributions | | TOTAL |
| | \$ - | (\$7,447) |
| | - | (49,512) |
| | - | (9,544) |
| | - | (10,615) |
| | - | (5,198) |
| | - | (5,821) |
| | \$ - | (88,137) |

| |
|-----------|
| 118,900 |
| 22,390 |
| 5,126 |
| 29 |
| 146,445 |
| 58,308 |
| 337,960 |
| \$396,268 |

FUND FINANCIAL STATEMENTS

CROSS VILLAGE TOWNSHIP
BALANCE SHEET - GOVERNMENTAL FUND - GENERAL FUND
MARCH 31, 2008

ASSETS

| | |
|-----------------------------------|-----------|
| Cash and cash equivalents | \$198,124 |
| Investments | 27,270 |
| Taxes receivable | 9,920 |
| Receivable from other governments | 3,159 |
| Due from other funds | 41 |

TOTAL ASSETS

\$238,514

LIABILITIES AND FUND BALANCES

LIABILITIES:

| | |
|-------------------------------|-------------|
| Accrued payroll taxes payable | <u>\$35</u> |
|-------------------------------|-------------|

FUND BALANCES:

Unreserved:

| | |
|----------------------------------|----------------|
| Designated for road improvements | 39,088 |
| Unreserved, undesignated | <u>199,391</u> |

TOTAL FUND BALANCES

238,479

**TOTAL LIABILITIES
AND FUND BALANCES**

\$238,514

The accompanying notes are an integral part of these financial statements.

CROSS VILLAGE TOWNSHIP
BALANCE SHEET - GOVERNMENTAL FUND - GENERAL FUND
MARCH 31, 2008

Reconciliation of fund balances on the balance sheets for governmental activities
to the statement of net assets

| | |
|---|------------------|
| FUND BALANCE - TOTAL GOVERNMENTAL FUND | \$238,479 |
|---|------------------|

Amounts reported for governmental activities in the statement of net assets
are different because:

Capital assets used in governmental activities are not financial resources and,
therefore, are not reported in the funds.

| | |
|------------------------------------|-----------------|
| Add: capital assets | 204,848 |
| Subtract: accumulated depreciation | <u>(47,059)</u> |

| | |
|--|--------------------------------|
| NET ASSETS OF GOVERNMENTAL ACTIVITIES | <u><u>\$396,268</u></u> |
|--|--------------------------------|

The accompanying notes are an integral part of these financial statements.

CROSS VILLAGE TOWNSHIP
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUND - GENERAL FUND
FOR THE YEAR ENDED MARCH 31, 2008

| | |
|---|------------------|
| REVENUES: | |
| Taxes | \$118,900 |
| State shared revenues | 22,390 |
| Interest | 5,126 |
| Other | 29 |
| | <hr/> |
| TOTAL REVENUES | 146,445 |
| | <hr/> |
| EXPENDITURES: | |
| Current: | |
| Legislative | 7,447 |
| General government | 49,512 |
| Public safety | 9,544 |
| Public works | 10,615 |
| Recreation and culture | 5,198 |
| | <hr/> |
| TOTAL EXPENDITURES | 82,316 |
| | <hr/> |
| NET CHANGE IN FUND BALANCE | 64,129 |
| FUND BALANCE - BEGINNING OF YEAR | 174,350 |
| | <hr/> |
| FUND BALANCE - END OF YEAR | \$238,479 |
| | <hr/> |

The accompanying notes are an integral part of these financial statements.

CROSS VILLAGE TOWNSHIP
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUND - GENERAL FUND
FOR THE YEAR ENDED MARCH 31, 2008

Reconciliation of statement of revenues, expenditures and changes in fund balance of the
governmental fund to statement of activities

NET CHANGE IN FUND BALANCE - TOTAL GOVERNMENTAL FUND \$64,129

Amounts reported for governmental activities in the statement of activities
are different because:

Governmental funds report capital outlays as expenditures. However, those costs
are allocated over their useful lives as annual depreciation expense in the statement
of activities.

Add: capital outlay capitalized during the current year

Subtract: depreciation expense

(5,821)

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES \$58,308

The accompanying notes are an integral part of these financial statements.

**CROSS VILLAGE TOWNSHIP
STATEMENT OF FIDUCIARY NET ASSETS
FIDUCIARY FUND
MARCH 31, 2008**

ASSETS

| | |
|---------------------------|-------------|
| Cash and cash equivalents | <u>\$41</u> |
|---------------------------|-------------|

LIABILITIES

| | |
|--------------------|-----------|
| Due to other funds | <u>41</u> |
|--------------------|-----------|

NET ASSETS

| | |
|----------------------|-------------|
| Fiduciary net assets | <u>\$ -</u> |
|----------------------|-------------|

The accompanying notes are an integral part of these financial statements.

CROSS VILLAGE TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Cross Village Township, Emmet County, Michigan conform to generally accepted accounting principles as applicable to governments. The following is a summary of the most significant policies.

THE REPORTING ENTITY

In accordance with the provisions of the Governmental Accounting Standards Board's Statement No. 14, "The Financial Reporting Entity", the financial statements of the reporting entity includes those of the Township and any component units. The basic criterion for including a governmental department, agency, institution, commission, public authority or other governmental organization in a governmental unit's financial report is the exercise of oversight responsibility over such agencies by the governmental unit's elected officials. The manifestations of such oversight responsibility are financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters. The Township has determined that no entities should be consolidated into its financial statements as component units. Therefore, the reporting entity consists of the primary government financial statements only.

GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely, to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which direct expenses of a given function or segment offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items are not properly included among program revenues are reported instead as general revenue.

CROSS VILLAGE TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Major funds are generally those that represent 10% or more of the respective fund type assets, liabilities, revenues or expenditures.

MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

FUND TYPES AND MAJOR FUNDS

Governmental Funds

The Township reports the following major fund:

General Fund - The General Fund is the general operating fund of the Township. It is used to account for all financial resources except those required to be accounted for in another fund. Financing is provided primarily by property taxes and state shared revenues.

Fiduciary Funds

Trust and Agency Fund - The Tax Collection Fund is used to account for property taxes collected for the Township and as an agent for other governmental units. Fiduciary activities are not reported in the government-wide financial statements.

CROSS VILLAGE TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of demand deposits, cash in savings and money market accounts.

INVESTMENTS

Investments are stated at cost, which approximates market, and consist of certificates of deposit with maturity values of three months or longer.

INTERFUND RECEIVABLES AND PAYABLES

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. All receivables are reported at their gross values.

ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain report amounts and disclosures. Accordingly, actual results could differ from those estimates.

COMPENSATED ABSENCES AND POST-EMPLOYMENT BENEFITS

There are no accumulated vacation, sick leave or post-employment benefits to be recognized.

CAPITAL ASSETS

Capital assets include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items). Capital assets are generally defined by the government as assets with an initial individual cost of \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Expenditures for maintenance and repair are charged to current expenditures as incurred. Depreciation is computed using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts and the resulting gain or loss is recorded in operations.

Estimated useful lives, in years, for depreciable assets are as follows:

| | |
|----------------------------|---------------|
| Land improvements | 15 years |
| Buildings and improvements | 15 – 40 years |
| Equipment | 5 – 10 years |

CROSS VILLAGE TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

LONG-TERM OBLIGATIONS

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net assets. In the fund financial statements, governmental fund types recognize the face amount of debt issued as other financing sources. Issuance costs are reported as debt service expenditures. The Township has no long-term obligations as of March 31, 2008.

FUND EQUITY

Reserved fund balances for governmental funds indicate that portion of fund equity which has been legally segregated for specific purposes and/or does not constitute current available spendable resources. Designated fund balance indicates that portion of fund equity for which the Township has made tentative plans. Undesignated fund balance indicates that portion of fund equity, which is available for budgeting in future periods.

NOTE 2: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at fiscal year end. The Township follows the following procedures in establishing the budgetary data reflected in the financial statements:

The Township follows the following procedures in establishing the budgetary data reflected in the financial statements:

1. Prior to the beginning of the fiscal year, the Township Supervisor submits to the Township Board a proposed operating budget for the fiscal year commencing on April 1.
2. Public hearings are conducted to obtain taxpayer comments.
3. Prior to March 31, the budget is then legally enacted through passage of a resolution.
4. Budgeted amounts are as originally adopted, or as amended by the Township Board.

The Township Board's budgetary procedures are in compliance with P.A 621 of 1978 (The Uniform Budgeting Act).

NOTE 3: PROPERTY TAX

Property tax revenues for the year ended March 31, 2008, reflected in the accompanying financial statements include property taxes levied December 31, 2007. These taxes are due by February 15, 2008, and are added to the County tax rolls after February 28, 2008. The Township will receive 100% payment for the delinquent tax by June, 2008.

CROSS VILLAGE TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

NOTE 3: PROPERTY TAX (CONTINUED)

The taxable value of the Township totaled \$51,184,166, on which ad valorem taxes consisted of 1.9020 mills for the Township's operating purposes, raising \$97,209 for operating purposes.

NOTE 4: CASH AND CASH EQUIVALENTS

The caption on the statement of net assets relating to cash and cash equivalents and investments represent deposits in varying amounts as follows:

| | |
|---------------------------------------|-----------|
| Cash and cash equivalents | \$198,165 |
| Investments (certificates of deposit) | 27,270 |
| | <hr/> |
| | \$225,435 |

Custodial Credit Risk – Deposits

At year-end the carrying amounts of cash, cash equivalents and investments were classified as to risk as follows:

| | <u>Carrying Amount</u> | <u>Bank Balance</u> |
|------------------------------|-----------------------------------|--------------------------------|
| Insured (FDIC) | \$200,041 | \$220,876 |
| Uninsured – uncollateralized | 106,250 | 26,831 |
| | <hr/> | <hr/> |
| | \$225,435 | \$247,707 |

The Township believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the Township evaluates each financial institution with which it deposits Township funds and assesses the level of risk of each institution. Only those institutions with an acceptable estimated level are used as depositories. The Township may experience significant fluctuations in deposit balances through the year.

Statutory Authority

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in accounts of Federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States government or Federal agency obligation repurchase agreements; banker's acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

CROSS VILLAGE TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

NOTE 5: INTERFUND BALANCES AND TRANSFERS

The composition of interfund receivables\payables for the year ended March 31, 2008 is as follows:

| <u>Fund</u> | <u>Interfund Receivable</u> | <u>Interfund Payable</u> |
|--------------------------|---------------------------------|------------------------------|
| General | \$41 | \$ - |
| Fiduciary-tax collection | - | 41 |
| Total | <u>\$41</u> | <u>\$41</u> |

There were no interfund transfers during the fiscal year.

NOTE 6: CAPITAL ASSETS

Capital asset activity of the governmental activities for the current year is as follows:

| | <u>Balance April 1, 2007</u> | <u>Additions</u> | <u>Deletions</u> | <u>Balance March 31, 2008</u> |
|-----------------------------------|--------------------------------------|------------------|------------------|---------------------------------------|
| <u>Not being depreciated:</u> | | | | |
| Land | \$23,035 | \$ - | \$ - | \$13,000 |
| <u>Being depreciated:</u> | | | | |
| Land | | | | |
| improvements | 11,415 | - | - | 11,415 |
| Building and | | | | |
| improvements | 165,826 | - | - | 165,826 |
| Equipment | 4,572 | - | - | 4,572 |
| Subtotal | 204,848 | - | - | 204,848 |
| Less accumulated depreciation | (41,238) | (5,821) | - | (29,100) |
| Total | <u>\$163,610</u> | <u>(\$5,821)</u> | <u>\$ -</u> | <u>\$201,334</u> |

Depreciation was charged to the Township's functions as follows:

| | |
|-------------|----------------|
| Unallocated | <u>\$5,821</u> |
|-------------|----------------|

CROSS VILLAGE TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

NOTE 7: RISK MANAGEMENT

Cross Village Township participates in the Michigan Township Participating Plan for general liability, property loss, professional, public official errors and omissions liabilities. This plan is a self-insurance risk association operating within the State of Michigan pursuant to Act 138, Michigan Public Acts of 1982. This plan, through its risk manager, secures insurance policies or reinsurance treaties to cover the risks undertaken on behalf of the Township. The Township pays an annual premium to the Michigan Participating Plan for its general insurance coverage and has no additional liability beyond the premiums made to this plan.

The plan has a maximum liability for property of \$569,000, general liability of \$3,000,000, wrongful acts of \$2,000,000, crime of \$10,000, automobile of \$1,000,000, inland marine liability of \$5,000, EDP of \$8,000 and bonding for public officials errors and omissions. Additionally, the Township has purchased commercial insurance for workman's compensation benefits.

Claims for commercial insurance have not exceeded the amount of insurance coverage in any of the past three years.

REQUIRED SUPPLEMENTARY INFORMATION

**CROSS VILLAGE TOWNSHIP
BUDGETARY COMPARISON SCHEDULE -
GENERAL FUND
FOR THE YEAR ENDED MARCH 31, 2008**

| | ORIGINAL BUDGET | FINAL BUDGET | ACTUAL | VARIANCE WITH FINAL AMENDED BUDGET POSITIVE (NEGATIVE) |
|-------------------------------------|--------------------|-----------------|----------------|--|
| REVENUES: | | | | |
| Taxes: | | | | |
| Property tax | \$46,000 | \$46,000 | \$97,209 | \$51,209 |
| Property taxes - administrative fee | 16,000 | 16,000 | 19,398 | 3,398 |
| Penalties and interest | - | - | 2,293 | 2,293 |
| Total taxes | 62,000 | 62,000 | 118,900 | 56,900 |
| State shared revenues: | | | | |
| State shared revenues | 19,500 | 19,500 | 20,103 | 603 |
| State shared revenues - METRO Act | - | - | 737 | 737 |
| Swampland tax | - | - | 1,550 | 1,550 |
| Total state shared revenues | 19,500 | 19,500 | 22,390 | 2,890 |
| Interest | - | - | 5,126 | 5,126 |
| Other revenue: | | | | |
| Land division fees | - | - | 23 | 23 |
| Other | - | - | 6 | 6 |
| Total other revenue | - | - | 29 | 29 |
| TOTAL REVENUES | 81,500 | 81,500 | 146,445 | 64,945 |

**CROSS VILLAGE TOWNSHIP
BUDGETARY COMPARISON SCHEDULE -
GENERAL FUND
FOR THE YEAR ENDED MARCH 31, 2008**

| | ORIGINAL BUDGET | FINAL BUDGET | ACTUAL | VARIANCE WITH FINAL AMENDED BUDGET POSITIVE (NEGATIVE) |
|---|--------------------|------------------|------------------|--|
| CURRENT: | | | | |
| LEGISLATIVE | | | | |
| Township board | \$8,930 | \$8,930 | \$7,447 | \$1,483 |
| GENERAL GOVERNMENT | | | | |
| Supervisor | 7,000 | 7,000 | 6,744 | 256 |
| Elections | 635 | 635 | 607 | 28 |
| Professional Services | 5,500 | 5,783 | 5,539 | 244 |
| Assessor | 12,140 | 12,470 | 12,457 | 13 |
| Board of Review | 960 | 960 | 793 | 167 |
| Clerk | 7,200 | 7,350 | 7,347 | 3 |
| Treasurer | 8,100 | 8,400 | 8,385 | 15 |
| Township property | 8,900 | 8,900 | 6,037 | 2,863 |
| Cemetery | 2,000 | 1,917 | 1,603 | 314 |
| TOTAL GENERAL GOVERNMENT | 52,435 | 53,415 | 49,512 | 3,903 |
| PUBLIC SAFETY | | | | |
| Fire service | 3,700 | 3,700 | 3,602 | 98 |
| Police service | 7,000 | 6,000 | 5,942 | 58 |
| TOTAL PUBLIC SAFETY | 10,700 | 9,700 | 9,544 | 156 |
| PUBLIC WORKS | | | | |
| Highways and streets | 1,000 | 10,190 | 8,996 | 1,194 |
| Street lighting | 1,600 | 1,620 | 1,619 | 1 |
| TOTAL PUBLIC WORKS | 2,600 | 11,810 | 10,615 | 1,195 |
| RECREATION AND CULTURE | | | | |
| Library and parks | 5,300 | 5,300 | 5,198 | 102 |
| TOTAL EXPENDITURES | 79,965 | 89,155 | 82,316 | 6,839 |
| NET CHANGE IN FUND BALANCE | 1,535 | (7,655) | 64,129 | 71,784 |
| FUND BALANCE - BEGINNING OF YEAR | 174,350 | 174,350 | 174,350 | - |
| FUND BALANCE - END OF YEAR | \$175,885 | \$166,695 | \$238,479 | \$71,784 |

August 19, 2008

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

Township Board
Cross Village Township
Emmet County, Michigan

I have audited the financial statements of the governmental activities and the major fund, of Cross Village Township, and have issued my report thereon dated August 19, 2008. Professional standards require that I provide you with the following information related to my audit.

My Responsibility under U.S. Generally Accepted Auditing Standards

As stated in my engagement letter dated April 18, 2008, my responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. My audit of the financial statements does not relieve you or management of your responsibilities.

Planned Scope and Timing of the Audit

I performed the audit according to the planned scope and timing previously communicated to you on April 21, 2008.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Cross Village Township are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2008. I noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was determining depreciation expense. I evaluated the key factors and assumptions used to develop the estimates in determining that it is reasonable in relation to the financial statements taken as a whole.

Difficulties Encountered in Performing the Audit

I encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require me to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to my satisfaction, that could be significant to the financial statements or the auditor's report. I am pleased to report that no such disagreements arose during the course of my audit.

Management Representations

I have requested certain representations from management that are included in the management representation letter dated August 19, 2008.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with me to determine that the consultant has all the relevant facts. To my knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

Auditing standards require me to report to you significant audit findings or issues. Following are the significant findings I noted during my audit:

- There is a lack of segregation of duties in the accounting function due to the limited number of accounting personnel. This condition is generally inherent in organizations the size of Cross Village Township, where corrective action is not practical, and to the extent possible, duties are allocated between accounting personnel to mitigate the risk of material asset misappropriation.
- Cross Village Township does not have procedures in place to prepare financial statements in accordance with U.S. generally accepted accounting principles, and to present required financial statement disclosures. However, small organizations with limited resources and personnel inherently have difficulty in establishing and maintaining effective internal accounting controls related to the preparation and review of the formal year-end financial statements.

I generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditor. However, these discussions occurred in the normal course of our professional relationship and my responses were not a condition to my retention.

This information is intended solely for the use of the Board and management of Cross Village Township and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard E. Mahlmeister".

Richard E. Mahlmeister, C.P.A.
Richard E. Mahlmeister, C.P.A., P.C.

August 19, 2008

**COMMUNICATION OF SIGNIFICANT DEFICIENCIES AND MATERIAL
WEAKNESSES IN INTERNAL CONTROL AND OTHER MATTERS**

Township Board
Cross Village Township
Emmet County, Michigan

In planning and performing my audit of the financial statements of ***Cross Village Township*** as of and for the year ended March 31, 2008, in accordance with auditing standards generally accepted in the United States of America, I considered Cross Village Township's internal control over financial reporting (internal control) as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Cross Village Township's internal control. My consideration of internal control included procedures to evaluate the design of controls relevant to an audit of financial statements and to determine whether they have been implemented, but it did not include procedures to test the operating effectiveness of controls, and accordingly, was not directed to discovering significant deficiencies in internal control. Accordingly, I do not express an opinion on the effectiveness of Cross Village Township's internal control.

My consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, I identified certain deficiencies in internal control that I consider to be significant deficiencies and a deficiency that I consider to be a material weakness.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

I consider the following deficiencies to be significant deficiencies in internal control:

Lack of Segregation of Duties

Lack of segregation of duties exists in the accounting function due to the limited number of accounting personnel.

This condition is generally inherent in organizations the size of Cross Village Township, where corrective action is not practical, and to the extent possible, duties are allocated between accounting personnel to mitigate the risk of material asset misappropriation.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

I believe the following deficiency constitutes a material weaknesses:

Financial Statement Preparation

Cross Village Township does not have procedures in place to prepare financial statements in accordance with U.S. generally accepted accounting principles, and to present required financial statement disclosures.

However, small organizations with limited resources and personnel inherently have difficulty in establishing and maintaining effective internal accounting controls related to the preparation and review of the formal year-end financial statements.

This communication is intended solely for the information and use of management and the Members of the Board of ***Cross Village Township***, and is not intended to be and should not be used by anyone other than these specified parties.

Thank you for the opportunity to serve ***Cross Village Township***. Best wishes in the next year.

Sincerely,

A handwritten signature in black ink, appearing to read 'Richard E. Mahlmeister', written over the word 'Sincerely,'.

Richard E. Mahlmeister, C.P.A.
Richard E. Mahlmeister, C.P.A., P.C.